



MILFORD CITY COUNCIL MEETING

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at the **Milford EMS Building, 880 North Main, Milford, Utah** for the purposes and at the time described below on **TUESDAY, AUGUST 16, 2016**.

REGULAR MEETING – 4:00 PM

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **RECOGNITION OF VISITOR'S RELATING TO CITY BUSINESS**
 - a. Brandon Yardley – Discuss Purchase or Trade of Land West of the Sewer Lagoons
 - b. Vincent Cox and Jennifer Cox – Discuss a Quit Claim Deed
3. **CONSENT ISSUES**
 - a. Bills and Payroll; Financial Report - July 2016; Minutes of July 19, 2016 Council Meeting and Public Hearing – Irrigation Water Rates
4. **NEW BUSINESS**
 - a. Discuss Installation of Security Cameras at Milford Public Library
 - b. Discuss Central Air at the Senior Citizen's Center
 - c. Discuss Pavement Preservation Project at Milford Airport
 - d. Approval of Hiring of Library Personnel
 - e. Discuss and Action on Backhoe Lease with John Deere
5. **OLD BUSINESS**
 - a. Discuss Water Improvement Project
 - b. Community Center Update
 - c. Burrow Blocker Machine Update
6. **ORDINANCE AND RESOLUTIONS**
 - a. None
7. **COMMENTS**
 - a. **Staff Member Reports and Comments**
 - i. Leo Kanell, City Attorney
 - ii. Makayla Bealer, City Administrator/Treasurer
 - iii. Monica Seifers, City Recorder
 - iv. Lisa Thompson, Administrative Assistant
 - v. Ben Stewart, City Foreman
 - b. **Council Member Reports and Comments**
 - i. Council Member Aaron Cox: Water, Public Safety and Law Enforcement, Beautification
 - ii. Council Member Wayne Hardy: Airport, Recreation and Parks, Beautification
 - iii. Council Member Russell Smith: Cemetery, Sewer
 - iv. Council Member Les Whitney: Planning and Zoning Commission, Buildings and Equipment
 - v. Council Member Terry Wiseman: Library, Streets
 - vi. Mayor Nolan Davis: Waste Management Board, Economic Development, Five County Steering, LIC Committee

8. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 11th day of August, 2016. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.



City Council Agenda Request Form Milford City
This form must be submitted by 4pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly): BRANDON YARDLEY

ORGANIZATION (if applicable): Michael Yardley Farms / Yardley Leasing

ADDRESS: _____

PHONE: _____ CELL PHONE: 435-691-4438

E-MAIL ADDRESS: brandon.yardley@gmail.com

To be used if additional information is required. Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend 8-16-10 Amount of Time Requested 15

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council):

Desire to purchase property west of sewer lagoon
About 5-10 acres

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION ☒ INFO ONLY ☐

PLEASE DESCRIBE DESIRED OUTCOME: Purchase property

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES ☐ NO ☐

IF YES, I HAVE PROVIDED **11** COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

*****CONTINUED ON REVERSE*****

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES ☐ NO ☒

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 4 pm the Wednesday prior to the City Council Meeting. Meetings are held the 1st and 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 11 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

ALL handouts must be e-mailed prior to deadline in order for request to be considered for agenda. E-mail to: mseifers@milford.utah.gov by 4pm the Wed. prior to meeting.



SIGNATURE OF PERSON MAKING REQUEST

8-9-16
DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

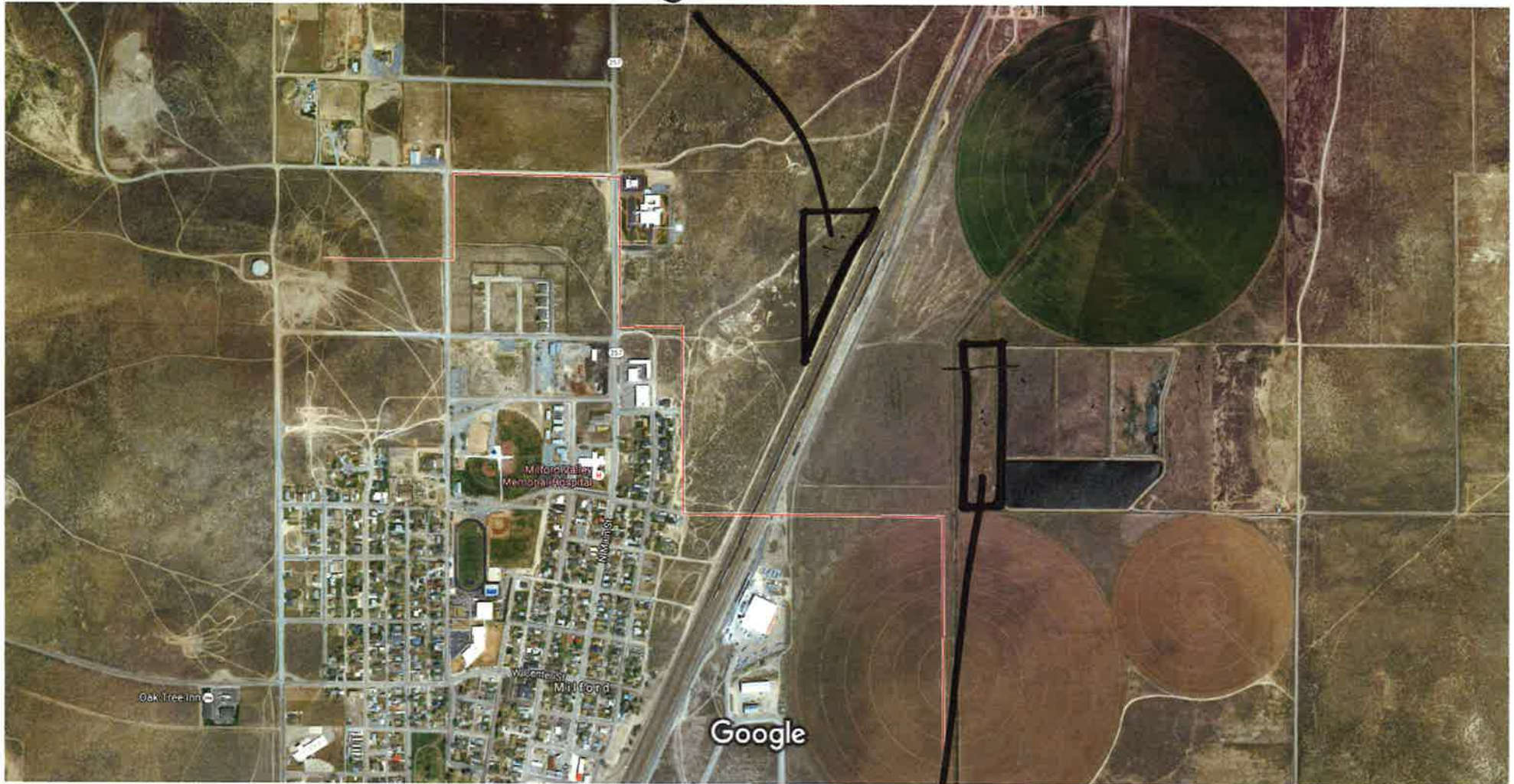
Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

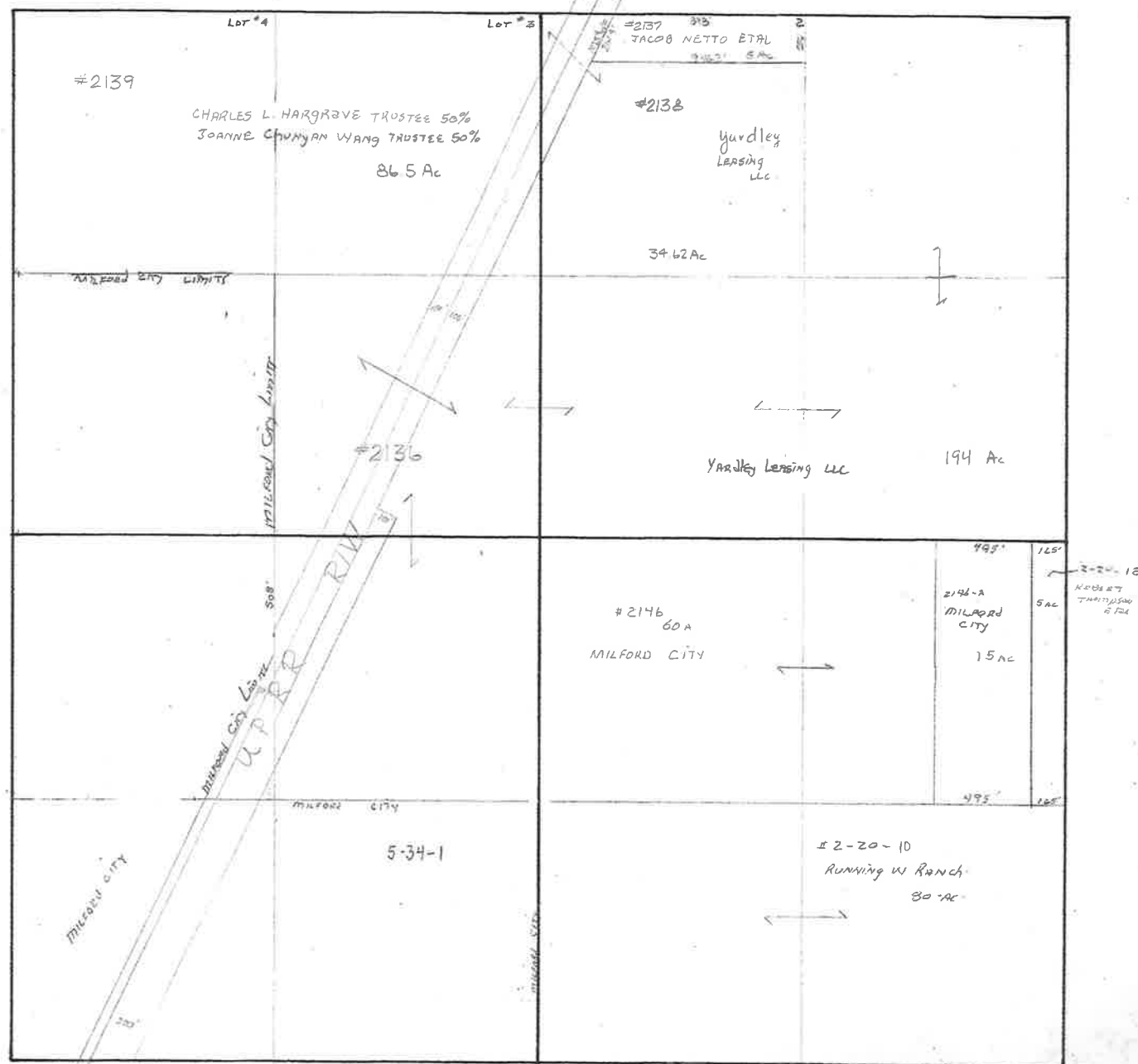
If no, reason for denial: _____

yardley Property



City Property

SECTION 5 TWP. 28 S. - R. 10 W. E.





City Council Agenda Request Form Milford City
This form must be submitted by 4pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) :__ Aaron & Vincent Cox__

ORGANIZATION (if applicable):__ Cox Brothers Auto

ADDRESS: __174 N 600 W__

PHONE : __435-616-0440__ CELL PHONE:

E-MAIL ADDRESS:

__jcox@atkore.com__

To be used if additional information is required . Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend __8/16/16__ Amount of Time Requested __15 min__

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what action you are requesting of the Council) :

Requesting the city to consider a quick claim deed to give 34' which sits between state highway 257 and the property we purchased for a maintenance shop.

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION ☒ INFO ONLY ☐

PLEASE DESCRIBE DESIRED OUTCOME:

Cox bothers plans on installing curb, gutter, and sidewalk along the property running north to south. We feel this would be a great improvement to area

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES ☒ NO ☐

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here 

*****CONTINUED ON REVERSE*****

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES ☐ NO ☒

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

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SIGNATURE OF PERSON MAKING REQUEST

8/10/16

DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial: _____

E ¼ COR.
FND NAIL & SHINER

WATSON

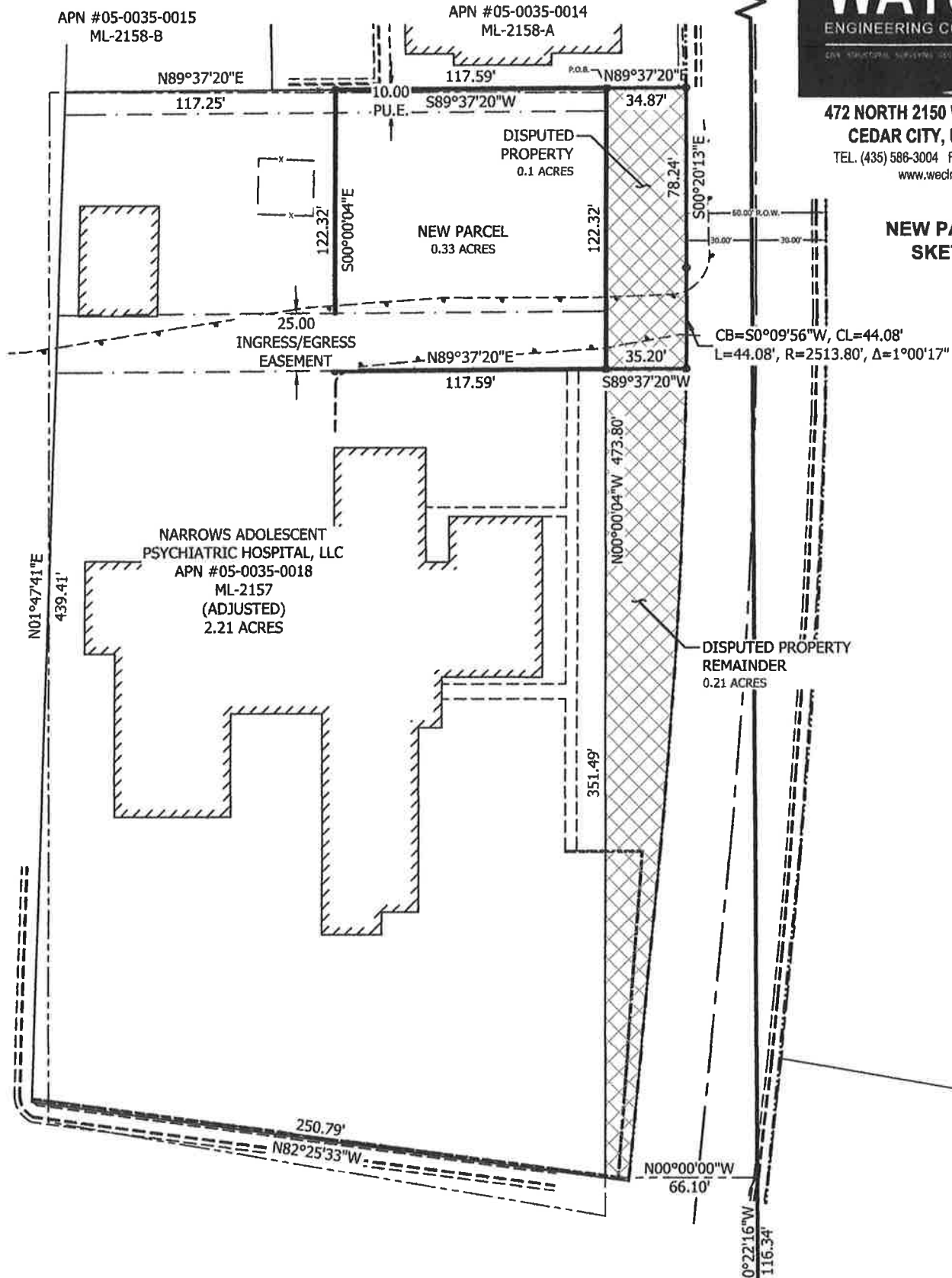
ENGINEERING COMPANY, INC.

CIVIL, SURVEYING, GEOTECHNICAL, WATER RESOURCES

472 NORTH 2150 WEST, SUITE 7
CEDAR CITY, UTAH 84721

TEL. (435) 586-3004 FAX (435) 586-7480
www.watsoninc.com

**NEW PARCEL
SKETCH**



DRAWN BY: D. T. BROWN	SCALE: N.T.S.
CHECKED BY: T. G. WATSON	WEC PROJECT No.: 16-1944
DATE: July 13, 2018	FILE: LYNCOIN COX - ROS.DWG

LYNCOIN COX

NARROWS A.P.H. LLC
451 NORTH MAIN
MILFORD, BEAVER COUNTY, UTAH

S ½ COR.
SEC. 6
NOT FND
NOT SET

APN #05-0035-0015
ML-2158-B

APN #05-0035-0014
ML-2158-A

P.O.B.

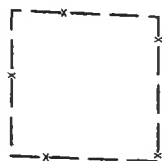
117.59'

N89°37'20"E

10.00
P.U.E.

S89°37'20"W

34.87'



122.32'
S00°00'04"E

NEW PARCEL
0.33 ACRES

122.32'

DISPUTED
PROPERTY
0.1 ACRES

N00°00'04"W 473.80'

78.24'

S00°20'13"E

MAIN STREET
(STATE HWY 257)

60.00' R.O.W.

30.00'

30.00'

25.00
INGRESS/EGRESS
EASEMENT

N89°37'20"E

117.59'

35.20'

S89°37'20"W

CB=S0°09'56"W, CL=44.08'
L=44.08', R=2513.80', Δ=1°00'17"

NARROWS ADOLESCENT
PSYCHIATRIC HOSPITAL, LLC
APN #05-0035-0018
ML-2157
(ADJUSTED)
2.21 ACRES

SE COR.
PARCEL 05-0035-18

N00°00'00"W
66.10'

E ¼ COR.
FND NAIL &
SHINER

EAST LINE
SEC. 6

N00°22'16"W
116.34'

S ½ COR.
SEC. 6
NOT FND
NOT SET

DRAWN BY: D. T. BROWN	SCALE: N.T.S.
CHECKED BY: T. G. WATSON	WEC PROJECT No.: 16-1944
DATE: July 13, 2016	FILE: LYNCOIN COX - ROS.DWG

LYNCOIN COX
NARROWS A.P.H. LLC
451 NORTH MAIN
MILFORD, BEAVER COUNTY, UTAH

**NEW PARCEL
SKETCH**

472 NORTH 2150 WEST, SUITE 7
CEDAR CITY, UTAH 84721
TEL. (435) 586-3004 FAX (435) 586-7480
www.wecinc.com

WATSON
ENGINEERING COMPANY, INC.

ALL STRUCTURAL, SURVEYING, AND GEOTECHNICAL DRAWINGS



Makayla Bealer <mbealer@milford.utah.gov>

RE: Security System for the Library

1 message

Roger Hulet <roger@mw-computers.com>

Wed, Jul 20, 2016 at 5:24 PM

To: Makayla Bealer <mbealer@milford.utah.gov>

Synology DiskStation NAS 2TB \$ 500.00 (Network Attached Storage)

Indoor POE IP camera with software license \$ 250.00 each

POE Network Switch \$ 100.00

I will include the network cable you need to run to each camera location for free.

If you want us to run the cable then it will be \$ 75.00 per run.

I think you can cover the library with 4 cameras. One on each door and two in the main area.

If you want to put a camera in the conference room you can add one more.

Total price with 4 cameras, NAS, POE Switch and you run the cable \$ 1,600.00

Total price with 4 cameras, NAS, POE Switch and we run the cable \$ 1,900.00

If you have any questions or changes please let me know

Thanks

Roger

986 S. 700 W.
P. O. Box 117
Milford, UT 84751

Date	Estimate #
7/27/2016	980

Name / Address
City of Milford

Project

Description	Qty	Total
Senior center. Installation of a 1.5 ton Mitsubishi straight cool mini split, Installation of refrigerant lines, drain lines, and electrical to unit.		3,998.00
Sales Tax		0.00

Total	\$3,998.00
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Customer Authorization: _____ Date: _____

July 19th 2016

387.2122

Milford Senior Citizens Center

At the Senior Center we have central air thru out the building. In the kitchen area we have 3 fans and a small window AC unit. All together this does not cool the kitchen.

To save money we would like to have a swamp cooler installed in the kitchen window, if possible.

Our internet was supposed to be wireless and accessable to be used by the seniors when they bring their laptops in. In fact when it was set up we were told that was what we had and that was what we were paying for. No one can access the internet except for the office computer. If possible we would like to have that fixed.

Connie V. Deen, Julie J. Deen

DRAFT - FY 2017-2021 ACIP Project List

MILFORD

5-year ACIP is for planning purposes only.

Projects are not assured until actual grants are issued.

Revised: April 2016

Airport I.D.					Federal State					
	Year	Airport	Description	Funding Source	Discretionary	Apportionment	Entitlements	State	Sponsor	Total
MLF	2015	Milford Municipal								
MLF	2016	Milford Municipal								
MLF	2017	Milford Municipal	Pavement Preservation (RWY)	State Grant				\$126,000	\$14,000	\$140,000
MLF	2017	Milford Municipal								
MLF	2018	Milford Municipal								
MLF	2019	Milford Municipal								
MLF	2020	Milford Municipal								
MLF	2021	Milford Municipal	Pavement Preservation / Rehab	State Grant				\$136,000	\$15,000	\$150,000
MLF	2021	Milford Municipal	Additional State Funds for Rehab	State Grant				\$100,000	\$11,111	\$111,111
MLF	2021	Milford Municipal	Placeholder - Runway Rehab 16/34	Federal AIP		\$1,000,000	\$300,000	\$67,202	\$67,202	\$1,434,404
MLF	2022	Milford Municipal								



Makayla Bealer <mbealer@milford.utah.gov>

Backhoe Lease

1 message

Shane Frazee <ShaneFrazee@honnen.com>
To: "mbealer@milford.utah.gov" <mbealer@milford.utah.gov>

Wed, Aug 10, 2016 at 11:13 AM

Makayla,

Following up with you in regards to our conversation about re-leasing your John Deere Backhoe.

Per the Utah state contract #AV2425 Honnen Equipment will at your request re-lease your currently leased 310SL backhoe (serial # 1T0310SLVFF286488) to Milford City at a rate of \$6,500.00 per year with a maximum hour usage of 300 hours. If Milford City would like to continue the lease please contact me and I will get the paperwork to you ASAP. If Milford City chooses to simply return the currently leased backhoe all return transport freight will be billed to Milford City.

Please don't hesitate to contact me with any questions or concerns.

Sincerely,

Shane Frazee

Western Colorado/Southern Utah Sales Manager

2358 I-70 Frontage Rd | Grand Junction, CO | 81505

C: 970-903-2958 | O: 970-243-7090 | F: 970-243-7092

shanefrazee@honnen.com

www.honnen.com



Connect with us!



July 28, 2016
Water Improvement Project
Concerns and Questions

****Answers in RED**

1. Why Rush the Application? Not a critical emergency
 - a. Other City Projects in the past have been critical to justify the rate increase.
 - b. Concerned about large increase for citizens, which a lot are on fixed incomes

2. Interim Financing: Secure funding with USDA before moving forward, so interim financing is not necessary

Environmental Study and PER is required before obtaining the funding. The estimated cost is \$50,000. The City could plan for this upfront cost (set aside money) and not have to do the interim financing.

3. Radio Read Meters

- a. What's the Benefit to the public? Not eliminating positions; therefore adding \$750,000 to the project, but nothing is off setting the cost.
 - i. Look into other options and not include in the 30 year loan.

Other funding agencies-Rural Development, CIB, Water Conservation Grant; downfall is we will be going after CIB for the Community Center and the Water Conservation Grant is difficult to secure.

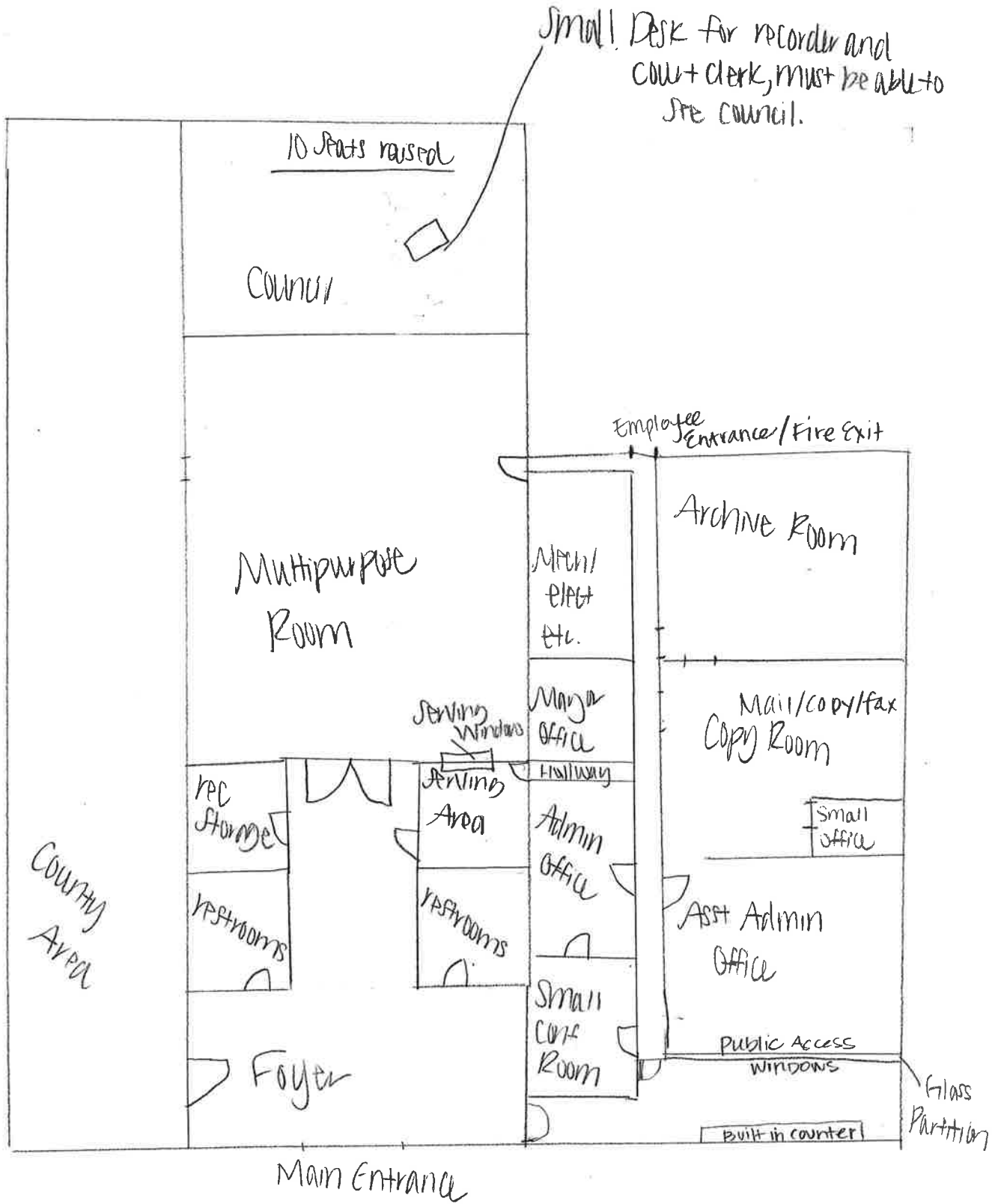
The project includes the following: update the setters, barrel, and meter to each home.

Benefit: Read 12 months, time saving, detect water leaks during winter months.

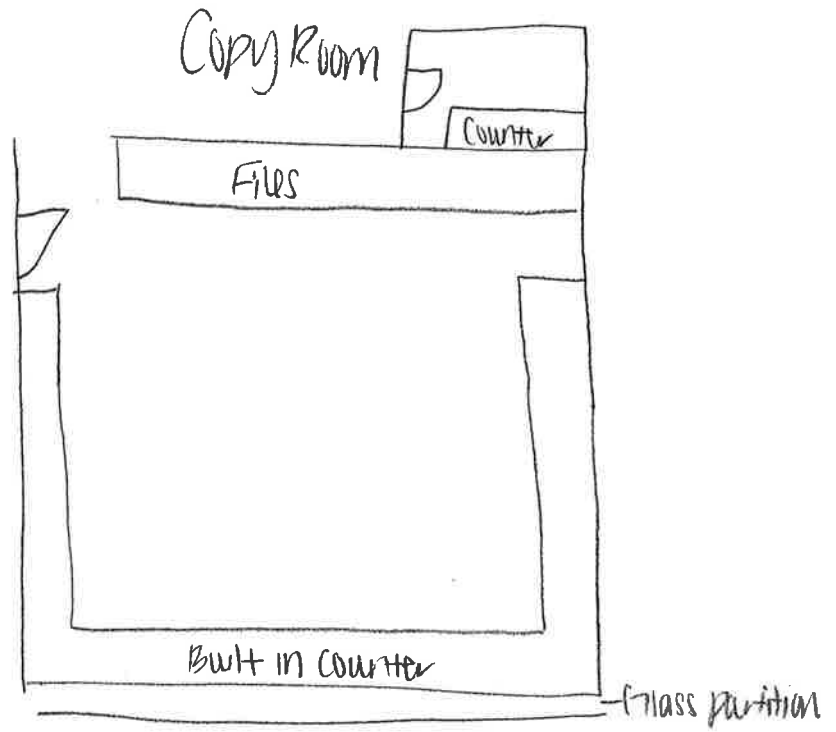
4. SCADA System—could we purchased separate or eliminate???
Our current well as an old/obsolete SCADA System that doesn't work correctly, so the City Crew checks the well on weekends, daily during the work week and anytime the power bumps during the evenings. This system would automatically connect the well to the generator during power lose as well as notify the foreman.
5. This project isn't a critical emergency
 - a. Narrow Scope
 - b. Find ways to cut down project
6. Could we wait for a year or two until the revenue from the sale of water to Blake Williams was included in our revenue to help offset the cost to our customers

Summary of Meeting:

After discussion, we feel that Milford City should consider completing the project at one time to allow for the 45% Grant/50% Loan; however we are proposing that we hold off with the project for 2-3 years to allow the city to do small rate increases and start collecting revenue from the sale of water to Blake Williams. This extra revenue can be put aside to help allow for the funding and to eliminate such a big increase to our citizens.



Asst
Admin Office





No Poison
No Explosions

(/)

[Home \(/index.php\)](#)

[How it Works \(/index.php/how-it-works\)](#)

[Models & Specs \(/index.php/models-specifications\)](#)

[Price Lists \(/index.php/prices\)](#)

[Testimonials \(/index.php/testimonials\)](#)

[PERC Pictures \(/index.php/pictures\)](#)

[Burrowing Rodent Info \(/index.php/burrowing-rodent-info\)](#)

[Contact Us \(/index.php/contact-us\)](#)

[News \(/index.php/news\)](#)

PERC is designed for use in gopher control, ground squirrel control, prairie dog control and similar rodent control applications, including Agriculture, Pest Control, Municipalities, School Districts, etc.

H & M Gopher Control



Carbon monoxide is one of the most potent yet safe poisons that kills burrowing rodents. Until now, there has been no inexpensive, efficient delivery system to control these pests.

PERC is an elegant solution!

An internal combustion engine is used to both generate carbon monoxide and pressurize it to 110 PSI. Using multiple probes, burrows are easily detected and quickly filled with a lethal concentration of carbon monoxide before a rodent has a chance to react or escape.

While baits, traps, shooting, blowing up burrows, and conventional low-pressure auto exhaust delivery systems all work, nothing is as effective, efficient and inexpensive to use as the PERC system. A single operator using the PERC system can treat moderately infested alfalfa fields at about 3.5 acres per hour!



Allen Hurlburt, inventor, with PERC 412 equipped with a Tandem Axle.

CITY OF MILFORD
COMBINED CASH INVESTMENT
JULY 31, 2016

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	101,377.52
01-11310	PETTY CASH	200.00
01-11400	RETURNED CHECKS - CLEARING	99.34
01-11610	CASH-STATE TREASURER-COMBINED	763,856.84

	TOTAL COMBINED CASH	865,533.70
01-11810	ST TREAS-DESIGNATED-WATER	(52,771.96)
01-11815	ST TREAS-DESIGNATED-SEWER	(96,169.74)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(69,039.05)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(9,340.34)
01-11819	ST TREAS- RECREATION COMPLEX	(18,194.83)
01-11835	ST TREAS-RESTRICTED-BOND 808	(694.76)
01-11840	ST TREAS-RESTRICTED-MAIN 5030	(39,000.00)
01-11845	ST TREAS-RESTRICTED-MAIN 808	(65,000.00)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(78,405.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(23,360.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(323,512.96)

TOTAL UNALLOCATED CASH	.00
------------------------	-----

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	139,747.35
30	ALLOCATION TO DEBT SERVICE FUND	(146,518.00)
51	ALLOCATION TO WATER FUND	176,201.37
52	ALLOCATION TO SEWER FUND	154,924.24
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(842.00)

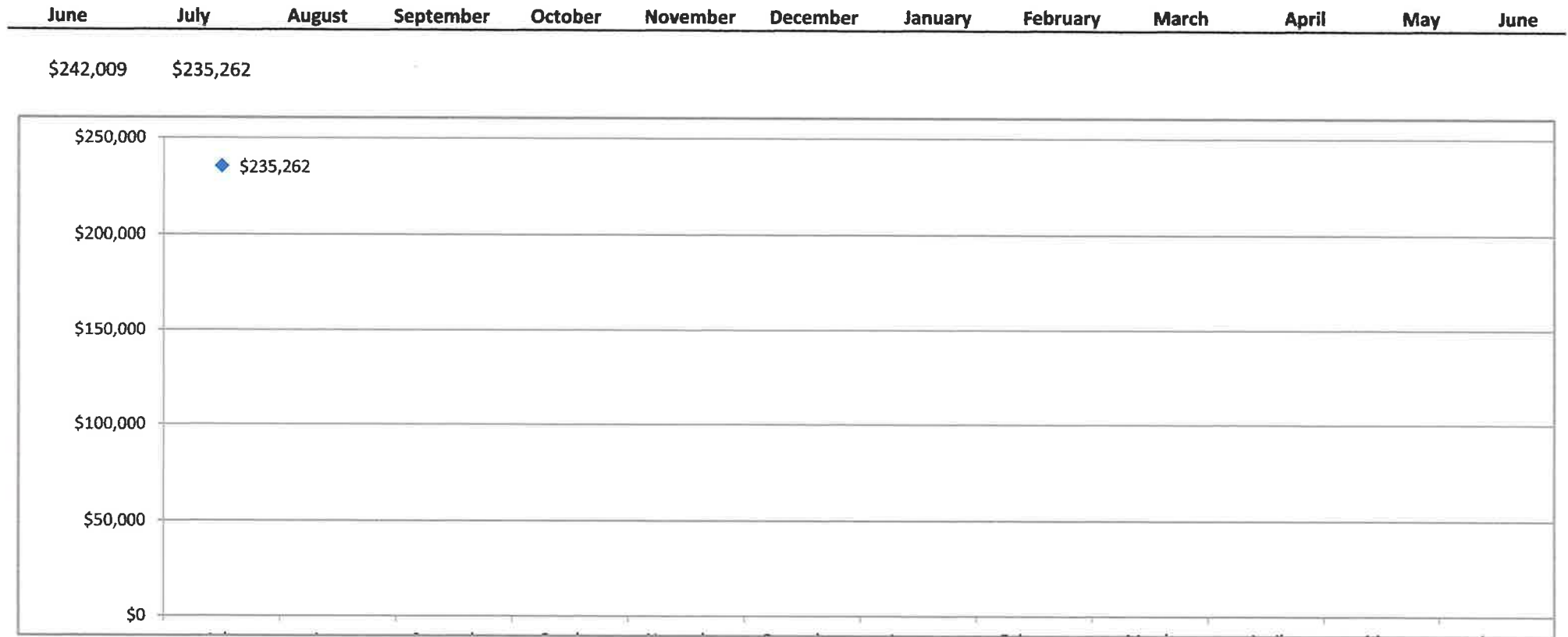
TOTAL ALLOCATIONS TO OTHER FUNDS	323,512.96
ALLOCATION FROM COMBINED CASH FUND - 01-11900	(323,512.96)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2016-2017

[illegible]

**Historical Fund Balance
City of Milford
Unaudited
2016-2017**



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$78,737.67

Budget Revenue 2015-2016

\$1,226,472.00

Retained Earnings

\$3,936.88

\$220,764.96

\$235,261.64

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2016

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	139,747.35	
10-12100	ST TREAS-DESIGNATED-GEN FUND	70,549.50	
10-12110	ST TREAS-DESIGNATED-LIBRARY	9,340.34	
10-12140	ST TREAS-RECREATION COMPLEX	16,710.66	
10-12150	ST. TREAS-RESTRICTED-LIBRARY	113.46	
10-13110	ACCOUNTS RECEIVABLE	7,983.02	
10-13113	AR/CREDIT CARD, AIRPORT	(2,093.77)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	1,002.16	
10-13115	PROPERTY TAX RECEIVABLE	134,754.00	
10-15110	INVENTORY-AIRPORT FUEL	26,199.06	
	TOTAL ASSETS		404,305.78

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	8,458.30	
10-21500	WAGES PAYABLE	13,760.06	
10-22210	FICA PAYABLE	2,653.58	
10-22220	FEDERAL WITHHOLDING PAYABLE	887.62	
10-22230	STATE WITHHOLDING PAYABLE	524.83	
10-22240	EMPLOYMENT SECURITY	(108.43)	
10-22250	WORKER COMPENSATION PAYABLE	(4,529.88)	
10-22300	RETIREMENT PAYABLE	1,790.11	
10-22310	DISABILITY PAYABLE	57.75	
10-22500	HEALTH INSURANCE PAYABLE	9,908.52	
10-22600	401 K PAYABLE	372.50	
10-22601	FLEX PLAN	433.34	
10-22700	MISC. PAYROLL DEDUCTIONS	(96.69)	
10-22701	MISC. DEDUCTION - EMP. LOAN	178.53	
	TOTAL LIABILITIES		34,290.14

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	134,754.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	223,583.93	
	REVENUE OVER EXPENDITURES - YTD	11,677.71	
	BALANCE - CURRENT DATE	235,261.64	
	TOTAL FUND EQUITY		370,015.64
	TOTAL LIABILITIES AND EQUITY		404,305.78

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	.00	139,784.00	139,784.00	.0
10-31-200 PROPERTY TAXES-DELINQUENT	192.68	192.68	10,000.00	9,807.32	1.9
10-31-300 SALES AND USE TAX	25,647.74	25,647.74	295,000.00	269,352.26	8.7
10-31-400 CABLEVISION FRANCHISE TAX	64.75	64.75	1,000.00	935.25	6.5
10-31-402 PACIFICORP FRANCHISE TAX	13,398.26	13,398.26	145,000.00	131,601.74	9.2
10-31-403 QUESTAR FRANCHISE TAX	1,681.25	1,681.25	40,000.00	38,318.75	4.2
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,793.95	1,793.95	25,000.00	23,206.05	7.2
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	2,888.40	2,888.40	25,000.00	22,111.60	11.6
TOTAL TAXES	45,667.03	45,667.03	680,784.00	635,116.97	6.7
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	75.00	75.00	5,500.00	5,425.00	1.4
10-32-210 BUILDING PERMITS	.00	.00	6,000.00	6,000.00	.0
10-32-220 IMPACT FEES - GENERAL FUND	.00	.00	1,085.00	1,085.00	.0
10-32-230 OTHER DEVELOPMENT REVENUE	150.00	150.00	1,000.00	850.00	15.0
TOTAL LICENSES AND PERMITS	225.00	225.00	13,585.00	13,360.00	1.7
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	35,200.00	35,200.00	.0
10-33-560 CLASS "C" ROAD FUNDS	.00	.00	72,000.00	72,000.00	.0
10-33-701 LIBRARY GRANT REVENUE	.00	.00	5,400.00	5,400.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	5,000.00	5,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	117,600.00	117,600.00	.0

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	250.00	250.00	1,000.00	750.00	25.0
10-34-601 CITY RECREATION-COED SOFTBALL	1,380.00	1,380.00	1,400.00	20.00	98.6
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	3,000.00	3,000.00	.0
10-34-605 CITY RECREATION - FLAG FOOTBAL	25.00	25.00	850.00	825.00	2.9
10-34-606 CITY RECREATION- FULL FOOTBALL	180.00	180.00	3,500.00	3,320.00	5.1
10-34-607 CITY RECREATION-BABE RUTH	500.00	500.00	2,000.00	1,500.00	25.0
10-34-608 CITY RECREATION - VOLLEYBALL	.00	.00	750.00	750.00	.0
10-34-609 CITY RECREATION - WRESTLING	.00	.00	7,000.00	7,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	.00	3,500.00	3,500.00	.0
10-34-630 CITY RECREATION - CAL RIPKEN	135.00	135.00	7,000.00	6,865.00	1.9
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,200.00	2,200.00	.0
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,000.00	1,000.00	.0
10-34-720 GOLF FEES	125.00	125.00	3,000.00	2,875.00	4.2
10-34-730 SWIM FEES	1,989.00	1,989.00	10,000.00	8,011.00	19.9
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	104,203.00	104,203.00	.0
10-34-760 JULY 4TH REVENUE	14,168.75	14,168.75	18,000.00	3,831.25	78.7
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	2,500.00	2,500.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	.00	1,000.00	1,000.00	.0
10-34-810 SALE OF CEMETERY LOTS	.00	.00	3,000.00	3,000.00	.0
10-34-820 PERPETUAL CARE	60.00	60.00	1,000.00	940.00	6.0
10-34-830 CEMETERY OPENING AND CLOSING	300.00	300.00	2,500.00	2,200.00	12.0
10-34-840 COLLECTION COSTS - GARBAGE	7,131.38	7,131.38	85,000.00	77,868.62	8.4
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	3,309.79	3,309.79	74,000.00	70,690.21	4.5
10-34-920 HANGER AND TIE DOWN	660.00	660.00	6,500.00	5,840.00	10.2
TOTAL CHARGES FOR SERVICES	30,213.92	30,213.92	344,903.00	314,689.08	8.8
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	875.00	875.00	20,000.00	19,125.00	4.4
TOTAL MISCELLANEOUS REVENUE	875.00	875.00	20,000.00	19,125.00	4.4
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	469.57	469.57	3,500.00	3,030.43	13.4
10-38-400 LIBRARY FINES AND FEES	230.55	230.55	1,000.00	769.45	23.1
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	1,056.60	1,056.60	44,500.00	43,443.40	2.4
TOTAL INTEREST/OTHER	1,756.72	1,756.72	49,600.00	47,843.28	3.5
TOTAL FUND REVENUE	78,737.67	78,737.67	1,226,472.00	1,147,734.33	6.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	2,600.00	31,200.00	28,600.00	8.3
10-41-130 BENEFITS - MAYOR AND COUNCIL	295.36	295.36	3,500.00	3,204.64	8.4
TOTAL LEGISLATIVE	2,895.36	2,895.36	34,700.00	31,804.64	8.3
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	5,527.20	5,527.20	47,906.82	42,379.62	11.5
10-43-111 SALARIES & WAGES - ADMIN ASST	2,450.21	2,450.21	30,472.00	28,021.79	8.0
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	5,261.01	5,261.01	36,865.37	31,604.36	14.3
10-43-131 BENEFITS - ADMIN ASST	221.99	221.99	30,222.00	30,000.01	.7
10-43-210 DUES, SUBSCRIPTIONS & DONATION	100.00	100.00	1,500.00	1,400.00	6.7
10-43-215 DOT DRUG PROGRAM	.00	.00	350.00	350.00	.0
10-43-220 NOTICES AND PUBLICATIONS	294.00	294.00	1,500.00	1,206.00	19.6
10-43-230 TRAVEL AND CONFERENCES	.00	.00	6,000.00	6,000.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	341.14	341.14	10,000.00	9,658.86	3.4
10-43-241 PROGRAMING AND EQUIPMENT	2,422.10	2,422.10	13,853.28	11,431.18	17.5
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 TREE BOARD EXPENSE	99.99	99.99	1,000.00	900.01	10.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	29.59	29.59	7,500.00	7,470.41	.4
10-43-272 UTILITIES - TELEVISION	.00	.00	330.00	330.00	.0
10-43-280 TELEPHONE - OFFICE	.00	.00	5,000.00	5,000.00	.0
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	900.00	900.00	12,000.00	11,100.00	7.5
10-43-510 INSURANCE AND BONDS	.00	.00	42,000.00	42,000.00	.0
10-43-520 INMATE INCIDENTALS	.00	.00	600.00	600.00	.0
10-43-610 MISCELLANEOUS - GENERAL FUND	.00	.00	6,000.00	6,000.00	.0
10-43-620 EMPLOYEES SPOT AWARDS	.00	.00	1,000.00	1,000.00	.0
TOTAL ADMINISTRATIVE	17,647.23	17,647.23	265,099.47	247,452.24	6.7
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	.00	11,500.00	11,500.00	.0
10-50-320 ATTORNEY RETAINER	.00	.00	6,000.00	6,000.00	.0
10-50-321 LEGAL FEES	.00	.00	2,000.00	2,000.00	.0
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	.00	8,000.00	8,000.00	.0
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
10-50-380 SHERIFF'S CONTRACT	.00	.00	135,982.92	135,982.92	.0
10-50-390 ANIMAL CONTROL CONTRIBUTION	.00	.00	10,500.00	10,500.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	175,982.92	175,982.92	.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-270 UTILITIES - SENIOR CITIZEN CEN	107.49	107.49	4,500.00	4,392.51	2.4
10-51-480 REPAIRS AND MAIN - BUILDINGS	10.82	10.82	25,000.00	24,989.18	.0
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	.00	1,000.00	1,000.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	118.31	118.31	30,500.00	30,381.69	.4
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	.00	.00	10,830.78	10,830.78	.0
10-61-130 BENEFITS - CROSSING GUARDS	.00	.00	1,300.00	1,300.00	.0
10-61-230 FUEL - STREETS	.00	.00	6,500.00	6,500.00	.0
10-61-480 STREETS - OIL AND CHIPS	8,441.68	8,441.68	57,000.00	48,558.32	14.8
10-61-481 STREETS - MAINTENANCE	703.90	703.90	25,000.00	24,296.10	2.8
10-61-482 STREETS - EQUIPMENT	424.49	424.49	26,000.00	25,575.51	1.6
10-61-483 STREETS - LIGHTS	.00	.00	27,000.00	27,000.00	.0
10-61-610 EQUIPMENT LEASE	.00	.00	900.00	900.00	.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	26,147.89	26,147.89	.0
TOTAL STREETS DEPARTMENT	9,570.07	9,570.07	180,678.67	171,108.60	5.3
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	993.60	993.60	9,084.40	8,090.80	10.9
10-70-111 SALARIES & WAGES - PART TIME	2,713.60	2,713.60	13,000.00	10,286.40	20.9
10-70-130 BENEFITS - PARKS REG	1,448.87	1,448.87	7,973.54	6,524.67	18.2
10-70-131 BENEFITS - PARKS	.00	.00	1,300.00	1,300.00	.0
10-70-250 EQUIPMENT SUPPLIES & MAIN.	95.00	95.00	5,000.00	4,905.00	1.9
10-70-260 PARKS MAINTENANCE	.00	.00	9,500.00	9,500.00	.0
10-70-610 CABOOSE PARK EXPENDITURES	.00	.00	500.00	500.00	.0
10-70-620 RECREATION COMPLEX EXPENSE	.00	.00	5,000.00	5,000.00	.0
10-70-630 CEMETERY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
10-70-640 PAVILION EXPENSE	.00	.00	250.00	250.00	.0
10-70-650 VETERAN'S PARK EXPENDITURES	.00	.00	1,500.00	1,500.00	.0
10-70-660 MILFORD LIONS CONTRIBUTION	1,900.00	1,900.00	4,900.00	3,000.00	38.8
10-70-740 CAPITAL OUTLAY - PARKS	3,300.00	3,300.00	26,600.00	23,300.00	12.4
TOTAL PARKS	10,451.07	10,451.07	88,607.94	78,156.87	11.8
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	.00	.00	3,500.00	3,500.00	.0
10-71-430 GARBAGE - COLLECTION FEES	.00	.00	84,000.00	84,000.00	.0
TOTAL GARBAGE COLLECTION	.00	.00	87,500.00	87,500.00	.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	182.00	182.00	1,092.00	910.00	16.7
10-72-130 BENEFITS - RECREATION	20.66	20.66	150.00	129.34	13.8
10-72-250 CITY RECREATION-MENS SOFTBALL	869.95	869.95	1,100.00	230.05	79.1
10-72-251 CITY RECREATION-COED SOFTBALL	167.80	167.80	1,400.00	1,232.20	12.0
10-72-253 CITY RECREATION - SUMMER YOUTH	250.00	250.00	3,000.00	2,750.00	8.3
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	.00	800.00	800.00	.0
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	.00	3,500.00	3,500.00	.0
10-72-257 CITY RECREATION-BABE RUTH	500.00	500.00	3,200.00	2,700.00	15.6
10-72-258 CITY RECREATION-VOLLEYBALL	.00	.00	750.00	750.00	.0
10-72-259 CITY RECREATION-WRESTLING	.00	.00	8,000.00	8,000.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	3,500.00	3,500.00	.0
10-72-262 CITY RECREATION - CAL RIPKEN	.00	.00	7,500.00	7,500.00	.0
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,500.00	2,500.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,000.00	1,000.00	.0
10-72-270 UTILITIES - BALL PARK	.00	.00	2,000.00	2,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	.00	1,000.00	1,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	2,500.00	2,500.00	.0
10-72-550 JULY 4TH EXPENSE	3,641.96	3,641.96	24,000.00	20,358.04	15.2
10-72-560 CONCESSION EXPENSE	.00	.00	550.00	550.00	.0
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	1,000.00	1,000.00	.0
TOTAL RECREATION	5,632.37	5,632.37	68,542.00	62,909.63	8.2
<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	2,000.00	2,000.00	8,500.00	6,500.00	23.5
10-73-130 BENEFITS - GOLF COURSE	227.20	227.20	1,000.00	772.80	22.7
10-73-250 REPAIRS AND MAINTENANCE	148.93	148.93	5,000.00	4,851.07	3.0
10-73-270 UTILITIES - GOLF COURSE	.00	.00	3,200.00	3,200.00	.0
10-73-480 EQUIPMENT & SUPPLIES	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	2,376.13	2,376.13	18,700.00	16,323.87	12.7
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	2,050.80	2,050.80	6,000.00	3,949.20	34.2
10-74-111 SALARIES & WAGES - LIFEGUARDS	7,211.98	7,211.98	26,000.00	18,788.02	27.7
10-74-130 BENEFITS-MANAGER	232.99	232.99	1,000.00	767.01	23.3
10-74-131 BENEFITS - LIFEGUARDS	819.23	819.23	2,250.00	1,430.77	36.4
10-74-250 EQUIPMENT SUPPLIES & MAIN.	1,076.44	1,076.44	9,000.00	7,923.56	12.0
10-74-270 UTILITIES - SWIMMING POOL	863.53	863.53	10,000.00	9,136.47	8.6
10-74-280 TELEPHONE - SWIMMING POOL	.00	.00	300.00	300.00	.0
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	.00	2,000.00	2,000.00	.0
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	47,653.00	47,653.00	.0
TOTAL SWIMMING POOL	12,254.97	12,254.97	104,203.00	91,948.03	11.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	2,463.12	2,463.12	17,000.00	14,536.88	14.5
10-75-111 SALARIES & WAGES - PART TIME	725.16	725.16	20,000.00	19,274.84	3.6
10-75-130 BENEFITS - LIBRARIAN	279.81	279.81	1,700.00	1,420.19	16.5
10-75-131 BENEFITS - PART TIME	82.37	82.37	2,000.00	1,917.63	4.1
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	.00	400.00	400.00	.0
10-75-250 EQUIPMENT SUPPLIES & MAIN.	10.82	10.82	1,200.00	1,189.18	.9
10-75-251 OFFICE SUPPLIES - LIBRARY	372.34	372.34	900.00	527.66	41.4
10-75-252 BOOK PURCHASE - LIBRARY	250.00	250.00	3,000.00	2,750.00	8.3
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	1,500.00	1,500.00	.0
10-75-254 SUMMER READING EXPENSE	108.88	108.88	600.00	491.12	18.2
10-75-270 UTILITIES - LIBRARY	7.16	7.16	4,700.00	4,692.84	.2
10-75-280 TELEPHONE - LIBRARY	.00	.00	1,500.00	1,500.00	.0
10-75-290 UTILITIES- INTERNET	.00	.00	1,140.00	1,140.00	.0
10-75-470 LIBRARY GRANT- CLEF	156.79	156.79	5,400.00	5,243.21	2.9
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	5,000.00	5,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	38.70	38.70	600.00	561.30	6.5
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	3,018.00	3,018.00	.0
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	4,495.15	4,495.15	79,658.00	75,162.85	5.6
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	1,200.00	1,200.00	7,200.00	6,000.00	16.7
10-76-131 BENEFITS - PART TIME	215.64	215.64	1,200.00	984.36	18.0
10-76-230 TRAVEL AND CONFERENCES	.00	.00	250.00	250.00	.0
10-76-250 REPAIRS AND MAINTENANCE	52.99	52.99	10,000.00	9,947.01	.5
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
10-76-270 UTILITIES - AIRPORT	.00	.00	2,500.00	2,500.00	.0
10-76-280 TELEPHONE - AIRPORT	.00	.00	1,800.00	1,800.00	.0
10-76-290 CREDIT CARD PROCESSING FEE	150.67	150.67	2,500.00	2,349.33	6.0
10-76-481 FUEL PURCHASE - JET A	.00	.00	25,000.00	25,000.00	.0
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	35,000.00	35,000.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	.00	.00	1,850.00	1,850.00	.0
TOTAL AIRPORT	1,619.30	1,619.30	92,300.00	90,680.70	1.8
TOTAL FUND EXPENDITURES	67,059.96	67,059.96	1,226,472.00	1,159,412.04	5.5
NET REVENUE OVER EXPENDITURES	11,677.71	11,677.71	.00	(11,677.71)	.0

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2016

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(146,518.00)	
30-12120	ST. TREAS CIB LIBRARY		22,518.00	
30-14150	PROPERTY HELD FOR SALE		97,249.66	
	TOTAL ASSETS			(26,750.34)

LIABILITIES AND EQUITY

LIABILITIES

30-23100	DUE FROM OTHER FUNDS		122,293.02	
	TOTAL LIABILITIES			122,293.02

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(217,119.82)	
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE	(149,043.36)	
	TOTAL FUND EQUITY			(149,043.36)
	TOTAL LIABILITIES AND EQUITY			(26,750.34)

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2016

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	176,201.37	
51-12100	ST TREAS-DESIGNATED-WATER	52,771.96	
51-12120	ST TREAS-RESTRICTED-BOND S3054	74,005.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	94,444.14	
51-13110	ACCOUNTS RECEIVABLE	37,211.85	
51-13900	DUE FROM OTHER FUNDS	126,730.82	
51-14200	DEFERRED OUTFLOW OF RESOURCES	7,467.29	
51-15100	NET PENSION ASSET	111.08	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,455,341.01	
51-16510	MACHINERY AND EQUIPMENT	58,633.51	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,666,082.41)	
TOTAL ASSETS			1,480,399.76

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	57.32	
51-21320	DEPOSITS PAYABLE	17,156.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	17,384.76	
51-21400	DEFERRED REVENUE	9,000.00	
51-25200	LOAN PAYABLE 35024	321,000.00	
51-25500	WATER FUND INTEREST PAYABLE	5,558.70	
51-25700	NET PENSION LIABILITY	31,033.86	
TOTAL LIABILITIES			401,190.64

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	4,136.22	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	61,139.44	
51-29800	RETAINED EARNINGS-WATER FUND	795,241.07	
51-29900	RETAINED EARNINGS-DESIGNATED	202,500.06	
	REVENUE OVER EXPENDITURES - YTD	16,192.33	
BALANCE - CURRENT DATE		1,075,072.90	
TOTAL FUND EQUITY			1,079,209.12
TOTAL LIABILITIES AND EQUITY			1,480,399.76

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	41,196.86	41,196.86	330,000.00	288,803.14	12.5
51-37-200 WATER CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
51-37-201 IMPACT FEES	.00	.00	2,500.00	2,500.00	.0
51-37-300 PENALTIES & FORFEITURES	96.76	96.76	3,500.00	3,403.24	2.8
51-37-600 INTEREST - WATER FUND	49.71	49.71	1,800.00	1,750.29	2.8
TOTAL OPERATING REVENUE	41,343.33	41,343.33	338,800.00	297,456.67	12.2
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	20.00	20.00	1,500.00	1,480.00	1.3
TOTAL INTEREST - OTHER	20.00	20.00	1,500.00	1,480.00	1.3
TOTAL FUND REVENUE	41,363.33	41,363.33	340,300.00	298,936.67	12.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	6,194.40	6,194.40	53,677.64	47,483.24	11.5
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,974.40	3,974.40	36,337.60	32,363.20	10.9
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,262.00	2,262.00	19,605.59	17,343.59	11.5
51-40-130 BENEFITS - FOREMAN	5,533.30	5,533.30	38,705.23	33,171.93	14.3
51-40-131 BENEFITS - OPERATOR A & B	4,687.35	4,687.35	31,894.16	27,206.81	14.7
51-40-134 BENEFITS - UTILITY CLERK	2,476.19	2,476.19	17,046.52	14,570.33	14.5
51-40-230 WATER FUEL	.00	.00	6,000.00	6,000.00	.0
51-40-250 EQUIPMENT SUPPLIES & MAIN.	16.36	16.36	15,000.00	14,983.64	.1
51-40-270 UTILITIES - CULINARY	.00	.00	32,000.00	32,000.00	.0
51-40-271 UTILITIES-PRESSURE PUMP	.00	.00	8,200.00	8,200.00	.0
51-40-273 UTILITIES-IRRIGATION	.00	.00	6,000.00	6,000.00	.0
51-40-280 TELEPHONE - WATER	.00	.00	1,200.00	1,200.00	.0
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	.00	.00	2,000.00	2,000.00	.0
51-40-311 LEGAL AND AUDIT SERVICES	.00	.00	4,000.00	4,000.00	.0
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
51-40-610 MISCELLANEOUS EXPENSE	27.00	27.00	1,000.00	973.00	2.7
51-40-650 DEPRECIATION	.00	.00	50,000.00	50,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
51-40-813 BOND 3S024 INTEREST	.00	.00	9,630.00	9,630.00	.0
TOTAL EXPENDITURES	25,171.00	25,171.00	338,296.74	313,125.74	7.4
TOTAL FUND EXPENDITURES	25,171.00	25,171.00	338,296.74	313,125.74	7.4
NET REVENUE OVER EXPENDITURES	16,192.33	16,192.33	2,003.26	(14,189.07)	808.3

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2016

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	154,924.24	
52-12110	ST. TREAS-DESIGNATED SEWER	96,169.74	
52-12160	ST. TREAS-RESTRICTED BOND 808	694.76	
52-13110	ACCOUNTS RECEIVABLE	27,820.89	
52-13900	DUE FROM OTHER FUNDS	119,562.20	
52-14200	DEFERRED OUTFLOW OF RESOURCES	7,464.63	
52-15100	NET PENSION ASSET	111.04	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,132,234.26	
52-16510	MACHINERY AND EQUIPMENT	125,761.11	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,559,465.85)	
TOTAL ASSETS			1,193,977.44

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	15,985.91	
52-21400	DEFERRED REVENUE	9,000.00	
52-25700	NET PENSION LIABILITY	31,022.82	
TOTAL LIABILITIES			56,008.73

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	4,134.75	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	71,714.23	
52-29800	RETAINED EARNINGS-SEWER FUND	933,304.80	
52-29900	RETAINED EARNINGS-DESIGNATED	128,880.31	
	REVENUE OVER EXPENDITURES - YTD	(65.38)	
BALANCE - CURRENT DATE		1,133,833.96	
TOTAL FUND EQUITY			1,137,968.71
TOTAL LIABILITIES AND EQUITY			1,193,977.44

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	22,364.40	22,364.40	265,000.00	242,635.60	8.4
52-37-201 IMPACT FEES	.00	.00	2,500.00	2,500.00	.0
52-37-600 INTEREST - SEWER FUND	90.59	90.59	1,000.00	909.41	9.1
TOTAL OPERATING REVENUE	22,454.99	22,454.99	268,500.00	246,045.01	8.4
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	.00	50.00	50.00	.0
TOTAL INTEREST - OTHER	.00	.00	50.00	50.00	.0
TOTAL FUND REVENUE	22,454.99	22,454.99	268,550.00	246,095.01	8.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	5,769.60	5,769.60	50,009.76	44,240.16	11.5
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,980.80	2,980.80	27,253.20	24,272.40	10.9
52-40-114 SALARIES & WAGES-UTILITY CLERK	2,262.00	2,262.00	19,605.58	17,343.58	11.5
52-40-130 BENEFITS - OPERATOR A & B	3,515.47	3,515.47	23,920.62	20,405.15	14.7
52-40-131 BENEFITS - LEADMAN	5,402.04	5,402.04	37,535.83	32,133.79	14.4
52-40-134 BENEFITS - UTILITY CLERK	2,476.09	2,476.09	17,046.51	14,570.42	14.5
52-40-230 FUEL - SEWER	.00	.00	5,000.00	5,000.00	.0
52-40-250 EQUIPMENT SUPPLIES & MAIN	42.92	42.92	7,000.00	6,957.08	.6
52-40-270 UTILITIES-ELECTRICAL & GAS	44.45	44.45	7,500.00	7,455.55	.6
52-40-280 TELEPHONE - SEWER	.00	.00	600.00	600.00	.0
52-40-310 LEGAL AND AUDIT SERVICES	.00	.00	4,000.00	4,000.00	.0
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-610 MISCELLANEOUS EXPENSES	27.00	27.00	1,000.00	973.00	2.7
52-40-650 DEPRECIATION	.00	.00	60,000.00	60,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	2,000.00	2,000.00	.0
TOTAL EXPENDITURES	22,520.37	22,520.37	263,471.50	240,951.13	8.6
TOTAL FUND EXPENDITURES	22,520.37	22,520.37	263,471.50	240,951.13	8.6
NET REVENUE OVER EXPENDITURES	(65.38)	(65.38)	5,078.50	5,143.88	(1.3)

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2016

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(842.00)	
54-12100	ST TREAS-RESTRICTED BOND		834.00	
54-12110	ST TREAS CIB LIBRARY		8.00	
	TOTAL ASSETS			.00

LIABILITIES AND EQUITY

LIABILITIES

54-25100	BONDS PAYABLE	(10,000.00)	
	TOTAL LIABILITIES			(10,000.00)

FUND EQUITY

54-26990	RETAINED EARNINGS		10,000.00	
	TOTAL FUND EQUITY			10,000.00
	TOTAL LIABILITIES AND EQUITY			.00

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

MUNICIPAL BUILDING AUTHORITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>SOURCE 39</u>					
54-39-100 TRANSFER FROM GENERAL FUND	.00	.00	(10,000.00)	(10,000.00)	.0
TOTAL SOURCE 39	.00	.00	(10,000.00)	(10,000.00)	.0
 TOTAL FUND REVENUE	 .00	 .00	 (10,000.00)	 (10,000.00)	 .0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2016

MUNICIPAL BUILDING AUTHORITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>DEPARTMENT 40</u>					
54-40-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
TOTAL DEPARTMENT 40	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(20,000.00)	(20,000.00)	.0

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2016

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	802,160.31	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,756,133.93	
91-16410	OFFICE FURNITURE AND EQUIPMENT	67,948.26	
91-16510	MACHINERY AND EQUIPMENT	357,436.93	
91-16610	AUTOMOBILES AND TRUCKS	54,129.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	369,412.64	
91-16810	WIP	85,600.00	
	TOTAL ASSETS		4,753,031.43

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	652,156.02	
91-29850	ADDITIONS - CURRENT YEAR	4,100,875.41	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	4,753,031.43	
	TOTAL FUND EQUITY		4,753,031.43
	TOTAL LIABILITIES AND EQUITY		4,753,031.43

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2016

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

315,449.30

TOTAL ASSETS

315,449.30

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

12,452.84

95-21700 FAIRWAY MOWER LEASE

9,503.14

95-25102 BONDS PAYABLE -CIB LIBRARY

260,000.00

95-25700 NET PENSION LIABILITY

33,493.32

TOTAL LIABILITIES

315,449.30

TOTAL LIABILITIES AND EQUITY

315,449.30

Milford Municipal Airport Monthly Fuel Analysis Month July 2016

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
7/1/2016		0		0						\$0.00
7/2/2016		0		0						\$0.00
7/3/2016	\$49.50	10		0					\$1.61	\$47.89
7/4/2016		0		0						\$0.00
7/5/2016		0		0						\$0.00
7/6/2016	\$259.83	52.49	\$190.33	50.08					\$14.62	\$435.54
7/7/2016	\$97.02	19.6	\$247.76	65.2					\$11.20	\$333.58
7/8/2016		0		0						\$0.00
7/9/2016		0		0						\$0.00
7/10/2016		0		0						\$0.00
7/11/2016		0		0						\$0.00
7/12/2016	\$306.95	62.01		0					\$9.97	\$296.98
7/13/2016	\$24.75	5		0					\$0.80	\$23.95
7/14/2016		0	\$342.72	90.19					\$11.14	\$331.58
7/15/2016	\$133.70	27.01		0					\$4.35	\$129.35
7/16/2016	\$381.94	77.16		0					\$12.42	\$369.52
7/17/2016		0		0						\$0.00
7/18/2016		0		0						\$0.00
7/19/2016		0	\$165.60	43.58					\$5.38	\$160.22
7/20/2016		0		0						\$0.00
7/21/2016		0		0						\$0.00
7/22/2016		0		0						\$0.00
7/23/2016	\$564.50	114.04		0					\$18.35	\$546.15
7/24/2016	\$118.01	23.84		0					\$3.84	\$114.17
7/25/2016		0		0						\$0.00
7/26/2016	\$49.50	10		0					\$1.61	\$47.89
7/27/2016		0		0						\$0.00
7/28/2016	\$377.68	76.3		0						\$377.68
7/29/2016		0		0						\$0.00
7/30/2016		0		0						\$0.00
7/31/2016		0		0						\$0.00
	\$2,363.38	477.45	\$946.41	249.05	\$0.00	\$0.00	\$0.00	\$0.00	\$95.29	\$3,214.50

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

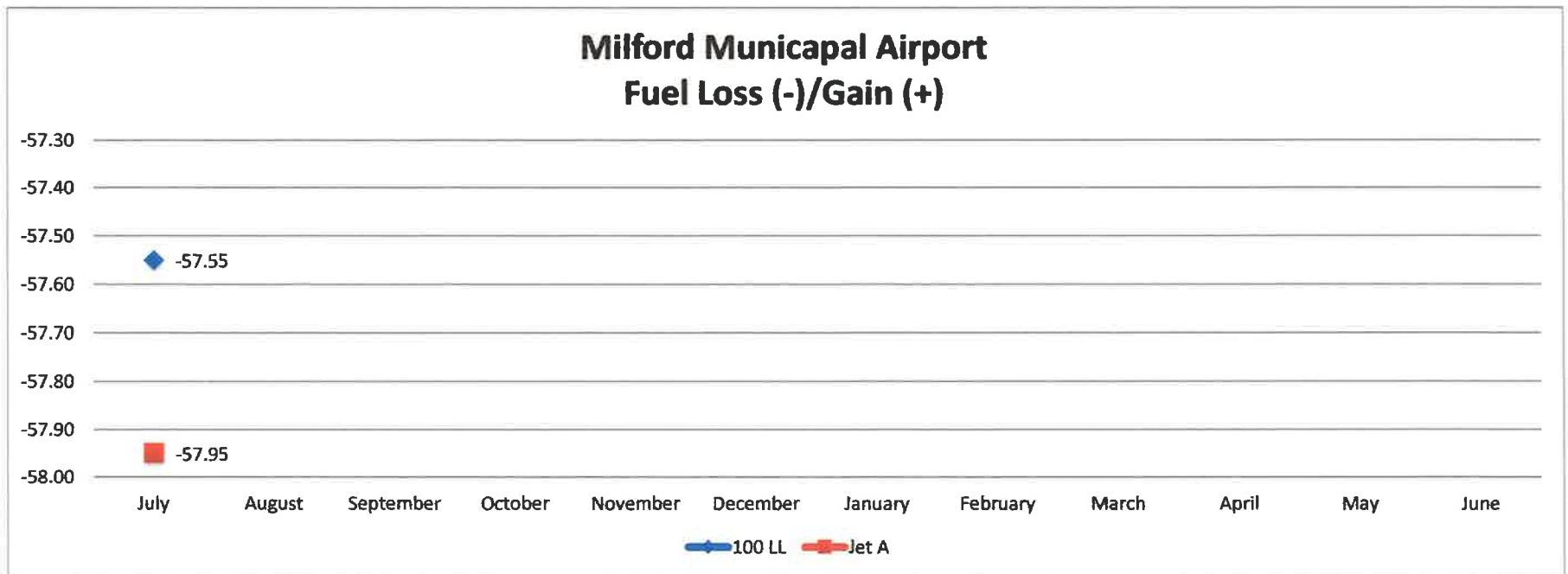
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$3,309.79			-\$2,182.74
	\$3,220.82	CC Rem	\$1,127.05
	\$0.00	Cash	-\$2,093.77
			-\$2,093.77

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	3964.00	0.00	477.45	3486.55	3428.00	-57.55	\$4.06	\$13,921.74
Jet A	2374.00	0.00	249.05	2124.95	2067.00	-57.95	\$2.51	\$5,188.17
Total	6338.00	0.00	726.50	5611.50	5495.00	-115.50		\$19,109.91

Milford Municipal Airport Fuel Loss/Gain 2016-2017

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-57.55											
Jet A	-57.95											



Milford City Council Meeting
Tuesday, July 19, 2016, 4:00 P.M.
Milford EMS Center, 880 North Main Street
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Aaron Cox, Wayne Hardy, Les Whitney, Russell Smith, and Terry Wiseman

Absent: None

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell, Jesse Ralphs – Sunrise Engineering, Riley Rose, Benjamin Stewart

Visitors (Official Roster): Bill and Sarah Wray, Scott Albrecht, Sherri Yardley, Blake Williams, Jaynell Bailey, Clark Dalton, John Fowles

Call to Order

Mayor Nolan Davis called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

Recognition to Visitors Relating to City Business

Scott Albrecht, Beaver County – Community Center Update

Mr. Albrecht has been working on options for a multi government building. He has made contact with several property owners and mailed letters to those who he could not contact. Michael Mayer is open to working with the City on the corner lot. Mr. McCarty was not interested in saving one of his buildings as it is dilapidated. Paul Thomas would like to save his building. Scott stated it was going to be a slow process, if looking to do it quickly then downtown won't work. He also met with Bryan McCarty on the old hotel. No one wants to see the building torn down. He has done some work on it but it is not up to standard. He is open to discussion for going into an agreement with the City. Mayor Davis stated we need to sit down and look at the time frame of it. Mr. Albrecht feels that the City would need to do a two level building if done downtown. He should have more numbers and information by next meeting. Will do a cost estimate and look at how it will affect the post office.

Mr. Albrecht presented some feedback from Roger Brooks showing a clip from Mr. Brooks' presentation on June 30th. He proposed painting murals on the vacant buildings, placing benches and flower pots in front of operating businesses so visitors would know they are open for business. He also suggested that Milford would benefit from having antique dealers open up shop in our town. Scott stated he would like to help "orchestrate the effort" on making simple improvements to the City based on the feedback taken from Mr. Brooks.

Mr. Albrecht left the meeting at 4:28 pm.

Jesse Ralphs, Sunrise Engineering – Water Project Update

Mr. Ralphs presented and discussed the water cost and timing summary. The project scope is \$3 million. The proposed funding would come through the USDA at 45% grant 55% loan. The annual Debt Service would come out to about \$70,959. USDA does require that rates be sufficient to cover the project and O&M costs. It would come out to a \$17 per residential connection rate increase. Bulk water sales was scaled back considerably in the scenario, although the sales have been substantial for the past few years, it is not a sure thing and cannot be considered as a revenue source. Well drilling would actually have to happen during the design phase to ensure the water is there. RD funding can't be drawn until bids have been awarded so there would be about \$823K interim financing. Jesse has contacted Marcus Keller at Zion's Bank and this would be a water revenue bond so it would be a little easier than a tax based bond. Once the loan closes with the USDA the interim loan would be paid off. Mayor Davis asked if there was a contingency built in for if extra funding was needed for well drilling. Jesse explained that there was a contingency included in construction and professional services.

Mayor Davis asked for Mr. Ralphs recommendations on contacting other lenders to compare against Zion's. While Jesse did not have a personal or professional recommendation he supported the idea of looking at funding options. He did state that Zion's is pretty big and knowledgeable about this type of funding but that doesn't mean another funding source couldn't beat them on rates.

Consent Issues

Consent issues including bills and payroll, Financial Report June 2016 and Minutes of June 21, 2016 Council Meeting; June 21, 2016 Public Hearing – Operating Budget FY 2016-2017; June 21, 2016 Public Hearing - Proposed Funding for Culinary Water Improvements; and June 21, 2016 Public Hearing – Selling Irrigation Water were presented.

- *MOTION: Council Member Russell Smith moved to approve the consent issues as presented. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*

New Business

Approval of Hiring of Seasonal Crew Member

Trevor Zane Carter was selected for the position and started on July 5, 2016.

- *MOTION: Council Member Aaron Cox moved to approve the hiring of Trevor Zane Carter. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*

Approval of Equipment Rental Agreement between Milford City and Milford Wildlife Association

Attorney Kanell – we had a hard time coming up with a description so we included a picture in the agreement. There was not a serial number of any kind on it. Council Member Whitney suggested engraving one on it. Council Member Whitney stated he was in full support of the Milford Wildlife Association and the City wants to support the youth and community.

- *MOTION: Council Member Les Whitney moved to authorize the Mayor to sign the agreement. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.*

Attorney Kanell supported the recommendation of engraving an identifying number on the tank and have it included on the agreement

Approval of Water Use Agreement between Milford City and Blake Williams

This agenda item was moved to follow the Public Hearing set for 5:00 pm

Discuss Library Operations

This agenda item was moved to allow for the attendance of Library Director Fowles, who would be in attendance momentarily.

Old Business

Approval of Work Release for Water Project

Jesse reviewed that this would be for the Preliminary Engineering Report and the Environmental Report that would get the City to the point where they would put in the funding application and then at that point, once it is approved, all the other tasks would be on a separate work release. This can be done when City is ready to move forward.

- *MOTION: Council Member Aaron Cox moved to table the work release until information has been obtained from the lender and he would like to pursue multiple lenders to make sure we get the best deal. Motion was seconded by Council Member Wayne Hardy. All were in favor, motion carried.*

Update on Burrow Blocker Machine

Council Member Cox did contact the school and they are in the process of talking to people to see how well it might work. There was a little discussion but not a whole lot, but it has been presented. He asked if the City got any feedback. Administrator Bealer stated she had just read the testimonies. Council Member Whitney

cited he had done the same. Council Member Cox stated that the school did talk to Mark Nelson and he had a few concerns. Mr. Cox was getting that second hand, but some of Mr. Nelson's concerns was that it just pushes them out of the hole. Administrator Bealer will contact Mr. Nelson and follow up with him. Will be placed on future agenda for follow up.

Surplus of Property – Presentation of Bids Received.

Council Member Hardy opened and presented the bids as follows:

- Alex Wright bid \$20 on the utility boxes.
 - Tom Bradshaw bid \$111 on the 2004 Grasshopper Lawnmower.
 - Tom Bradshaw bid \$111 on the Ransomes T3101 Lawnmower.
 - Tom Bradshaw bid \$101 on the Caterpillar Grader.
 - SCE Trucking bid \$501 on the Caterpillar Grader.
 - SCE Trucking bid \$51 on the tow behind angle broom.
 - Riley Rose bid \$20 on the Exmark mower.
- *MOTION: Council Member Les Whitney moved to accept the bids as presented and the highest bid of \$501 on the Caterpillar Grader. Motion was seconded by Council Member Terry Wiseman. All were in favor, motion carried.*

All items to be paid for and picked up within 30 days

Public Hearing – Proposed Rate of \$50 per Acre Foot for Sale of Irrigation Water – 5:00 PM

Mayor Davis called for comments.

Clark Dalton asked Blake Williams how many acres. Blake responded there was 190-200 acres that he would be farming.

There were no other comments – the public hearing was closed at 5:05 pm.

Council returned to New Business

Water Use Agreement Between Milford City and Blake Williams

Attorney Kanell – the agreement was included in the packets and everyone knows the changes that were talked about. The Mayor can be authorized to sign the agreement once it is completed.

- *MOTION: Council Member Russell Smith moved to authorize the Mayor to sign the agreement to be updated with the legal description once they become available. Motion was seconded by Council Member Wayne Hardy. All were in favor, motion carried.*

Mr. Williams left the meeting at 5:08 pm.

Discuss Library Operations

Mayor Davis stated there have been concerns, comments, and meetings. He spent three hours at the library with John Fowles and Makayla Bealer looking over the operations, passing suggestions back and forth. It was a very productive meeting. They came up with some ideas that Makayla will be presenting.

Administrator Bealer explained that currently the Library is budgeted for 65 hours per week and there is only one employee so we need to advertise for two positions. She talked with Angela Edwards at the Beaver Library and got some ideas that she suggested to John, who was supportive of them. She proposed increasing the Library Director's hours to 29 hours per week, requiring him to physically be at the Library during 25 hours of those weeks, which would be while the Library is open to the public. Suggested hiring a Part Time Assistant at 29 hours per week to cover the front desk, help with shelving books, help with patrons, etc. Also suggested hiring a Programming Coordinator at 7 hours per week. This position would organize and run story hour, summer reading program, purchasing the supplies, etc. This position would not necessarily require them to be

physically at the Library. They could be spending a lot of time out of the Library purchasing items for and coordinating these programs. This person would also be responsible for advertising.

Administrator Bealer stated that they would like to get these positions advertised as soon as possible and would like to get the Council's input. An interview committee will be constructed to include two members of the Library Board, a member of the City Council, and Angela Edwards.

Current hours are Monday – Friday 11 – 5:30 and Saturdays 11 – 4. The state only requires that it be open for 23 hours per week, seven of those being evening and weekend. Beaver actually shuts down one day during the week and then open Saturdays. John has said that Thursdays are their slowest days, so they are proposing Monday through Wednesday and Friday from 11 to 5:30 and then Saturday from 11 – 4. This would keep us within state requirements and allow efficient operation of the Library. Job descriptions for the Part Time Assistant and the Programming Coordinator have been completed. She can email them to the Council for their review.

John Fowles stated he was appreciative of Makayla's efforts.

Jaynell Bailey asked how long it takes to hire. Makayla explained that she would like to advertise for a week and hold interviews the following week in an effort to get someone in place as soon as possible but it could be a month out if someone has to give a two week notice. Jaynell asked John if he had purchased the prizes for the summer reading yet. John replied some, not all, but they will work through that as soon as they can get over there. Probably Thursday or Friday. Jaynell offered Friends of the Library to help with getting prizes. Makayla asked Jaynell if they would be willing to help with purchasing the prizes. Jaynell stated yes, they have children right now that are ready, that have completed their reading. Makayla asked if she would work with her on purchasing.

Administrator Bealer added that through this process it was discovered that the Library policies are not that clear and precise so it is being suggested that the Library Board hold monthly meetings for a few months to get some defined policies adopted allowing the Library to operate. Two examples given were book disposal and internet use policy. The Library Board only meets quarterly right now but it is felt that they need to meet monthly until the Library has got back into full operations.

- *MOTION: Council Member Terry Wiseman moved to accept the recommendations as presented by Administrator Bealer. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*

Mr. Ralphs asked to be excused at 5:21 pm.

Ordinance and Resolutions

- a. Resolution 15-2016 "Compensation and Salaries FY 2016-2017"
- b. Resolution 16-2016 "Electronic Meetings"
- c. Ordinance 4-2016 "Implementation of SERVLIN Leak Program"

Council Member Hardy has been approached by residents with questions regarding the water leak program. They are confused on where the liability ends. He has been stating that if they take the \$2 one, and they have a water or sewer leak, they are covered to their foundation. City Recorder Seifers explained that the \$2.00 coverage is for water loss only, which is for water that goes through the meter in the event of a leak. It does not have anything to do with line breaks, it is only associated with water usage. So, if there is a water leak because of a line break or the sprinkler not working properly, etc. anything that would cause a higher than normal usage resulting from a leak, it is for water leak adjustments only. The water loss protection only covers water that goes through the meter that the consumer is charged for. Right now, when this happens, the customer has to

come to the City and ask for a one-time leak adjustment. It is a one-time adjustment that the City has to write off. It does not have anything to do with the water line, or the sewer line, it is specific to water that goes through the meter that the customer is billed for. Council Member Whitney – you can claim more than one time now? Recorder Seifers – I believe it is limited to one time per year, but that is a lot more forgiving than what we have offered in the past. Administrator Bealer added that you have to remember that when customers ask for an adjustment, and we have had several of them, the City writes that off. The City still has costs associated with pumping and treating that water. So this not only protects our citizen's but it protects the tax payers and the City. There are three parts to this coverage: there is Water Loss Protection, there is also Water Line and Sewer Line Protection. Everyone (residential only) is automatically being enrolled in the water loss, which will add \$2 to their monthly bill, however, they can call Customer Service and have it removed, but if they do that, the City will not give any adjustments if they have a leak, the customer will be responsible for the entire amount of the bill. They can opt in for the water line and sewer line coverage, which is their choice as well. Council Member Hardy asked how they can sign up for the line coverage. Staff explained that the flyer has a customer service number that is used for all three options. Flyers were mailed out to all residential customers with the utility statements last month. Additional flyers are available at the City Office as well as online. Council Member Hardy – so you have to call that number if you want to sign up for the water line and sewer line? Staff – yes.

- *MOTION: Council Member Wayne Hardy moved to adopt Resolution 15-2016 "Compensation and Salaries FY 2016-2017"; Resolution 16-2016 "Electronic Meetings"; and Ordinance 4-2016 "Implementation of SERVLINE Leak Program". Motion was seconded by Council Member Russell Smith. Roll call votes were as follows: Council Members Aaron Cox - Yes, Wayne Hardy - Yes, Russell Smith - Yes, Les Whitney - Yes, Terry Wiseman - Yes. Motion carried.*

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

- No reports or comments.

Makayla Bealer ~ City Administrator

- No reports or comments.

Monica Seifers ~ City Recorder

- No reports or comments.

Lisa Thompson ~ Administrative Assistant

- No reports or comments.

Ben Stewart ~ City Foreman

- No reports or comments.

Council Member Aaron Cox ~ Water, Public Safety and Law Enforcement, Beautification

- Asked how much money came in on the surplus sale? Makayla responded that they made \$814 today and \$9000 plus last month. He asked if the proceeds would go towards a container. Makayla - the container has been purchased, costing \$3500. The remainder of the proceeds went into the General Fund.

Council Member Wayne Hardy ~ Airport, Recreation and Parks, Beautification

- Concerned about dogs being relieved on the grass at the Caboose Park. Can we put a sign up? What can we do, does anyone else have a thought on that? Council Member Cox – if we do it there, we would have to do it at all of the parks, the cemetery, the rec complex, we would have to put a sign up at every one. Council Member Wiseman – I have had some people ask me about the one at the fountain park. Council Member Hardy – there aren't many kids running around the Veteran's Park, but we have kids at the

Caboose Park because of the Icee Shack, and tourists use that right there. So, I don't know. Mayor Davis – So, what do we do with the pack of dogs running around town? Council Member Hardy – Who's going to clean their mess up? Mayor Davis – that is right. Where is Tony? Has he been approached about it? Mayor Davis and Administrator Bealer – Yes. Council Member Hardy – everyone must open their doors at 7 am and let their dogs out for the day. Mayor Davis – You could put out boxes with baggies and a sign asking people to clean up after their dogs. Council Member Whitney stated that he had a conversation with the Sheriff and he knows that Tony's schedule is going to be changed up a bit to give him more time in the communities rather than at the shelter. They will have two inmates that have reached a certain level and have them run the pound. That will free Tony up to come out into the communities some more. Training for the inmates starts tomorrow.

- Council Member Hardy gave an update on the tower at the airport – it got too windy for them to take it down, they broke a hose, and they didn't have the right equipment high enough to get it down, so, Makayla, what have they told you this last week, is that about it? Makayla – that is about it. They were going to try to go out there today, but I have not heard, I don't have an update.
- Council Member Hardy – one other issue, I don't know, the Mayor can handle this but Bart has told me that these helicopters are interfering with some of the airplanes that are wanting to take off. They are just sitting there going up and down, up and down and those planes are sitting there waiting to take off. I don't know if he's talked to you about it or not. Mayor Davis – Yeah, but the pilots can get on the radio and contact those helicopters. We have addressed this with the helicopter school and they are aware of it and they have been told that anytime a fixed wing calls them they will have no problem vacating the area. It's just a matter of communication. Council Member Hardy – Ok, I seen one the other day when I went out there. Bart has had problems. Mayor Davis – If he does, what he needs to do is take down the number and we will contact the school over there. These issues did arise in Parowan, and that is the reason why Parowan asked them to leave, so if we do, I will talk with Bart, but if he will start getting a description of the helicopters we can report it.

Council Member Russell Smith ~ Cemetery, Sewer

- If we haven't ordered the fence for the cemetery, I would like to get it ordered and get it on the work schedule so it is put up before winter.
- There have been complaints on the motorbikes and the dust. They have calmed down but now they are at the rec complex. We need to have law enforcement enforce it more throughout town. Council Member Cox has talked to the Sheriff's Department, and they have plans to crack down on them. Bill Wray and Jaynell Bailey both commented that they have noticed there is a problem as residents.

Council Member Les Whitney ~ Planning and Zoning Commission, Buildings and Equipment

- No reports or comments.

Council Member Terry Wiseman ~ Library, Streets

- The steps at the Library are looking good. Handrails will be put in soon. Administrator Bealer asked what the Council wanted to do with the East door now that the steps are going back in. The consensus of the Council was that the door needed to be used as an entrance and an exit. Handrails need to be installed and a security camera. Administrator Bealer stated that the security camera estimate was minimal. To be placed on the agenda for August Council Meeting.

Mayor Davis ~ Waste Management, Economic Development, Five County Steering, LIC Committee

- No reports or comments.

Meeting Adjournment ~ As there was no further business the meeting adjourned at 5:49 PM.